



**SQL**

**Account**

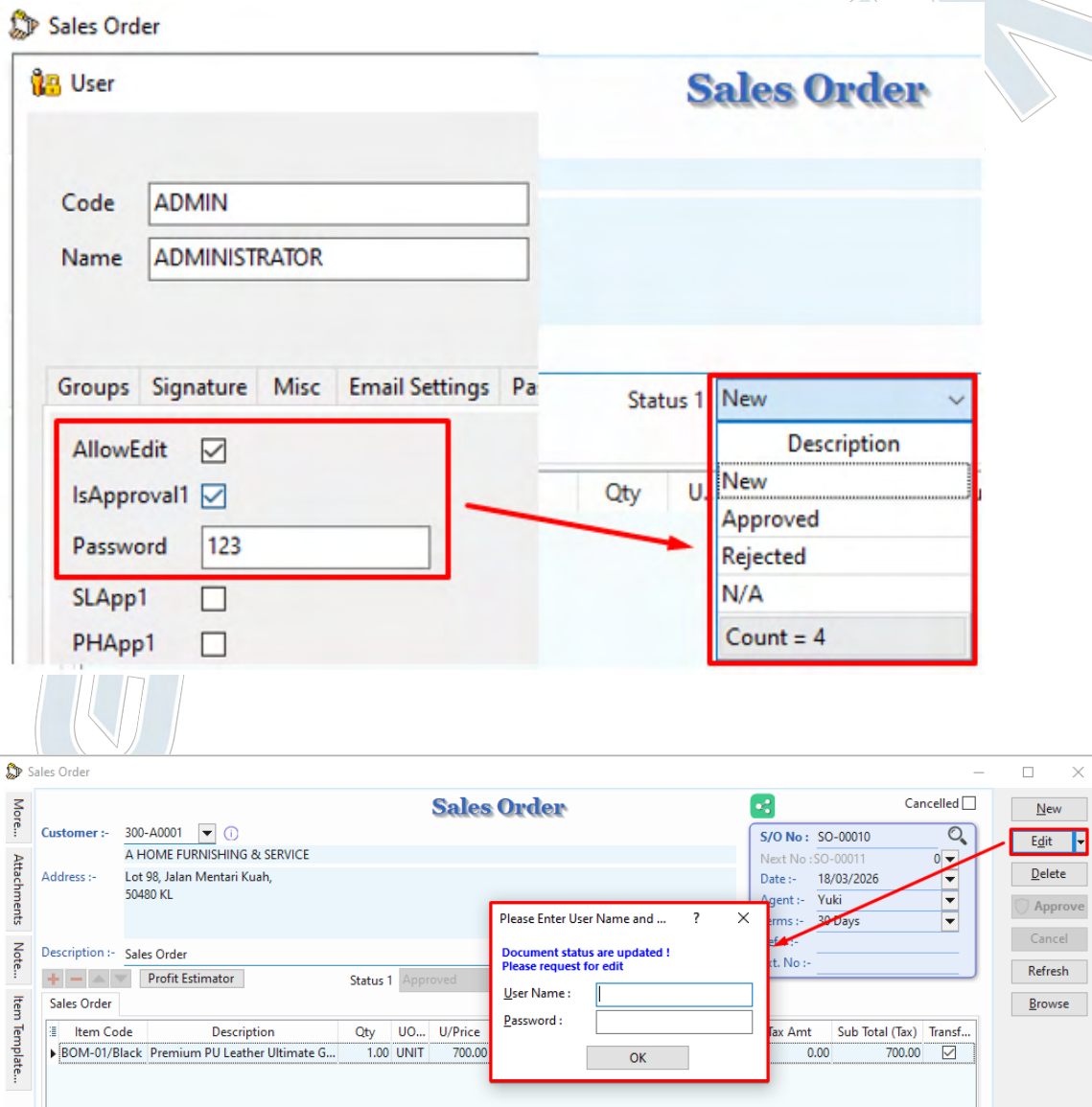
Approval Process  
Customization

Provided by:  
Golink SQL Team

## Approval Process Customization

- Primarily applicable to Sales Orders and Purchase Orders (can be extended to other modules if required), with approval and editing controls. The ability to transfer order details to other documents depends on the document's approval status.
- If a user does not have approval rights and attempts to edit an "Approved" document, the system will require a valid username and password before allowing changes.
- Only document with 'Approved' status are allowed to transfer details to another document.
- System will store approval status, approval datetime and approved by which user.

### Sales Order (Sample):



The screenshot displays the 'Sales Order' application interface. On the left, a 'User' profile is shown with the following details:

- Code: ADMIN
- Name: ADMINISTRATOR
- Groups: Signature, Misc, Email Settings, Pa
- AllowEdit:
- IsApproval1:
- Password: 123
- SLApp1:
- PHApp1:

On the right, a dropdown menu for 'Status 1' is open, showing the following options:

- New
- Approved
- Rejected
- N/A
- Count = 4

Below this, a 'Sales Order' form is visible with the following details:

- Customer: 300-A0001 (A HOME FURNISHING & SERVICE)
- Address: Lot 98, Jalan Mentari Kuah, 50480 KL
- Description: Sales Order
- Status 1: Approved

A modal dialog box is displayed in the foreground, titled 'Please Enter User Name and ...', with the following text:

Document status are updated !  
Please request for edit

User Name :

Password :

OK

The 'Edit' button in the top right corner of the 'Sales Order' form is highlighted with a red box, and a red arrow points from the 'IsApproval1' checkbox in the user settings to this button.



## Sample Report for Document Not In 'Approved' Status:



**Testing Company** (200301008396 (611016-M))

1, Jalan Setia Dagang AK U13/AK,  
Setia Alam, 40170, Shah Alam, Selangor.  
Phone: 03-78901300  
Email: sales@SQL.com.my  
Website : www.SQL.com.my

**SALES ORDER**

**To:**  
WENDY DESIGN GROUP  
No 45, Road Hibiscus 33,  
Setia Eco, 40170, Shah Alam, Selangor.

**Contact Person :** Miss Wendy Ng  
**Delivery Address:**

**BILLING**  
No 45, Road Hibiscus 33,  
Setia Eco, 40170, Shah Alam, Selangor.

Purchase Order No. : SO-00009  
P.O.Date : 03/07/2025  
Project No./Code : ---  
Project Name : NON-PROJECT  
Supplier Reference :  
Terms of Delivery :  
Delivery Date : 03/07/2025  
Terms of Payment : 30 Days  
Page : 1 of 1

Item No.	Specification	Quantity	Unit Price	Total Price
1	Premium PU Leather Ultimate Gaming Chair (Red)	10.00 UNIT	700.00	7,000.00
<b>Total Amount</b>				<b>7,000.00</b>

\*Original invoice and shipping document should be sent to our account department

Sales Manager

-----  
Authorized Signature

A001-F02

UNAPPROVED DOCUMENT